

Tools for How to Start Your Research

Engaging in academic research can be confusing. It is often difficult to know where to start and what steps you should take to complete your research projects and papers. Below is a list of a few tools you might use to help you organize yourself and successfully engage in the research process.

ASSIGNMENT CALCULATOR (University of Minnesota)

<http://bit.ly/AssignmentPlanning>

Use this online tool to identify the steps you need to finish a project or paper.

Only University of Minnesota students can customize the assignment title and due date, but anyone can look at the steps by clicking on the VIEW link next to the assignment template you want to use.

Please be aware that while many of the resources used in the steps are to publically accessible resources, some of the links are to specific University of Minnesota library resources. Please refer to our own SUNY Empire State College library (www.esc.edu/library) for the databases and reference librarian help that you need.

You can also use the similar but more limited Research Project Calculator <http://bit.ly/ProjectCalculator> to put in your assignment title and deadlines.

List of Links:

ESC Library's Information Skills Tutorial - [http://commons.esc.edu/informationskills/](http://commons.esc.edu/informationkills/)

This link is to Empire State College's library excellent resource on information literacy and how to do academic research.

Research and Citing Sources Made Easy Presentations - <http://bit.ly/AcademicResearchPresentations>

This link is to workshop presentations and resources related to the academic research process.

How to Cite Sources in Microsoft Word 2007 - <http://bit.ly/CitinginMSWord>

This link is to a video demonstrating how to use Microsoft Word to create an electronic reference list and automate citing correctly in your papers.

For more information to to schedule an appointment, please contact:



Office of Academic Support
Northeast Center • 21 British American Boulevard • Latham, NY 12110
phone 518-783-6203 ext 5939 • fax 518-783-6443 • NECAcademicSupport@esc.edu
www.necacademicsupport.pbworks.com